

# JEREMY RARDIN

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- OBJECTIVE** To dedicate myself entirely, to ensure the prosperity, sustainability, and vitality of the company through business development and leadership.
- EXPERIENCE**
- 2010 - Present**  
**Town of Signal Mountain, Tennessee**  
Vice Chairman of Design Review Commission
- 1999 - Present**  
**Rent-All Store, Chattanooga, Tennessee**  
Director of Operations  
Responsible for daily operations including inventory control, deliveries, pick-ups, customer service, managing the company network, marketing decisions, graphic design of print materials, and website development
- October 2006 - February 2007**  
**The Structure Group, Chattanooga, Tennessee**  
Internship  
Photographed sculptures, submitted artist portfolios to national and international public art opportunities, designed monthly newsletter, assisted with inventory control, research, and administrative support
- HONORS**
- 2008 -** American Rental Association Presidential Image Award for extensive business improvement and commitment to the rental industry.
- 2005 -** Jurors Award in both Photography and Drawing, Chattanooga State  
Juror: Jeffery Morton, Professor of Art, Covenant College, Tennessee
- EDUCATION**
- 2003 - 2006** Chattanooga State, Fine Art and English  
Pi Theta Kappa National Honor Society, 3.2 GPA
- SKILLS**
- Adobe Photoshop, Illustrator, InDesign, Dreamweaver, Drawing, File Maker, HTML, Linux, Microsoft Word, Powerpoint, Meticulous, OSX, Photography, Solid Analytical and Critical Thinking skills, Spacial Relationships, Windows